



# Department of Human Resources & Civil Service

Job Announcement  
Please Post Conspicuously

Adam Bello  
County Executive

Andrea Guzzetta  
Director

**\*\* UPDATED \*\***

**TITLE:** **WATER RESOURCE RECOVERY ASSISTANT**  
(formerly Pump and Process Assistant)

**SALARY:** \$29,623 - \$37,571 annually

**LOCATION:** Monroe County Department of Environmental Services

**HOURS:** Monday - Sunday (Varies 5 days), 40 hours (Varies 8 hours)  
All DES shifts Call-ins, standby, overtime, weekends, holidays as may be needed or required

**JOB SUMMARY:**

This is a semi-skilled position responsible for a variety of tasks related to the operation of pumps, centrifuges, and hydraulic systems for a wastewater treatment plant or wastewater pumping station. Duties involve manual labor in the cleaning, operation and maintenance of wastewater treatment and pumping station equipment and facilities and responding to emergency situations. Moves items weighing up to approximately fifty (50) pounds. The employee reports directly to, and works under the general supervision of, a Senior Water Resource Recovery Operator or other higher level staff member. Lead supervision may be exercised over staff. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma.

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.

An Equal Opportunity Employer